

German 102: Elementary German 102

Course Outline: Fall Semester 2014

<i>Section</i>	<i>Instructor</i>	<i>Contact Information</i>	<i>Office Hours</i>
German 2-02	Matt Hambro	matthew.hambro@duke.edu	Tuesday 5:15-6:15 Wednesday 12:00-1:00
German 2-03	Claire Scott	claire.scott@duke.edu	Tuesday 12:45-2:00 Thursday 10:00-11:00



Course Goals:

German 102 continues the introduction to the German language as presented in the textbook *Kontakte*. By the end of the semester you should be able to converse simply in German about everyday events and activities in the past and present, ask questions, and express opinions. When expressing yourself in writing you will have the tools to go beyond simple sentences, and you should also be able to read basic German texts. You will continue to learn about German culture and improve your language learning strategies. In this course, as in GER 101, we use the *Communicative Approach*. This approach recognizes that we gain ability in a language by way of German input through various means--from the teacher, classroom activities (group work and peer discussion), and audio/videotapes. You will use the language to *communicate* rather than just talking about German in English (see p.xxii of *Kontakte*). Do not expect to understand every word you hear or to produce perfect sentences right away. Your acquisition of German will develop as you gain input and respond to what you see and hear.

The prerequisite for enrollment in GER 102 is either successful completion of GER 101, comparable classes taken at institutions other than Duke or a placement test.

Requirements:

Learning a foreign language requires regular practice, both in class and individually, and a willingness to experiment with new patterns of sounds, words, and structures, much of which can only be done in the classroom. Therefore, attendance is a *vital* part of your commitment to this course, as well as daily review of course material and preparation for class. German language classes at Duke stress active use of the spoken language. Come to class prepared to speak! You will often be working in groups of two or more on a common task. This group work provides everyone with more speaking time in class and gives you the chance to use German actively in conversational situations. At first, it may feel artificial to be speaking with classmates in a language that's foreign to all of you, but think about it as a joint venture into a new world. The more you get into it, the easier and more enjoyable it will become.

Required Texts:

- Terrell, Genzmer, Nikolai, and Tschirner. *Kontakte: A Communicative Approach*. 7th edition. New York: McGraw Hill, 2013 – Textbook and ONLINE Workbook (*Arbeitsbuch*)
- Buddenberg, Susanne and Thomas Henseler. *Berlin: Geteilte Stadt*. Berlin: avant-Verlag. 2012.

Library Guide (A collection of resources for all things German Language and Literature courtesy of librarian Heidi Madden): <http://guides.library.duke.edu/content.php?pid=73836&sid=4111578>

Grading:

The course grade recorded at the end of the semester will be based on the following:

- *Participation and Homework Assignments* 20%
- *Portfolios* 20%
- *Arbeitsbuch* (Completion) 10%
- *Exams (5)* 30%
- *Final exam* 20%

NOTE: All scores on tests and homework count towards your final grade; no scores will be dropped. No make-up tests or exams for unexcused absences.

Assignments:

Homework is assigned at the end of each class period. In the interest of continuous learning, you are required to complete your homework assignments when they are due. No homework will be accepted after the due date noted on the schedule or stated in class.

As a general policy, no late assignments will be accepted and no make-up tests will be given. The exceptions are for off-campus university representation, recognized religious holidays, and notification of the instructor by your academic dean. It is at the discretion of the instructor as to how you will complete the missed assignment. If you are unable to complete academic work (tests, exams, papers, or scheduled graded assignments) as a result of short-term illness, you must appeal to your instructor using the Short Term Illness Notification Form: <http://www.aas.duke.edu/trinity/t-reqs/illness/> If you must miss class when an assignment is due but have no compelling excuse for your absence, send the work to class with a classmate or turn the work in to your instructor in advance or it will be counted as late.

Daily homework assignments will be collected and corrected, but only graded for completion. Additional homework assignments (like the Portfolio projects) will receive a letter grade. All of these graded homework assignments are to be submitted for comments from the instructor. Once the instructor has returned the assignment, students will have one week to submit a reworked version, stapled to the original. If there is audio/visual recording to be done, record the first version only. Students are required to keep both an electronic and a paper copy of each assignment.

The use of machine translators (aka computer translation) such as Babelfish is strictly prohibited on all assignments. Any assignment that is determined to have been translated from English by a computer will receive an F.

Portfolios:

During the semester, students will begin building a portfolio of their work in German. The portfolio items in German 102 are: a dialogue about your dream home, a dinner party essay and menu, and a travel brochure. More detailed information about each assignment will be given well prior to the due dates. You are encouraged to review portfolio items with your instructor during office hours. Written assignments must be handed in on a separate sheet of paper. In order to leave room for your instructor's comments and corrections, please leave a generous margin and type double-spaced.

Workbook Assignments:

The course book, *Kontakte*, is accompanied by an *Arbeitsbuch*, available online. You are expected to finish the exercises for each chapter by the due date stated in the syllabus.

Twitter: To help you practice your written German in a fun and social way you will be required to create a Twitter account for German class. Each week students are asked write in German and share at least 1 original tweet and 1 response to a tweet from the instructor or a classmate. These tweets will count towards your participation grade.

Wort des Tages: Every day one student will be responsible for presenting to the class a German "word of the day." This word or phrase can be anything you find interesting or compelling. You will have a few minutes at the beginning of class to introduce the word or phrase, its meaning, and relevant grammatical information (gender for nouns, past participle for verbs etc.) No English is allowed in your presentation, so be prepared to give the definition of your word in German and, if necessary, through gesture.

Culture Activities:

Part of your participation grade includes attending at least **three** cultural activities related to German class throughout the semester, such as film screenings, lectures or cultural events. Your attendance must be documented with the Culture Activity Sign-up Sheet (located on Sakai under Resources) and handed in to your instructor. Any events you attend beyond the three required will count as extra credit in the participation grade category.

You will have many opportunities to use your German in real communicative situations outside of class. The Language Program organizes multiple events, and the German Club and German Honors Society (Delta Phi Alpha) organize social events (such as a weekly Kaffeestunde), lectures, film screenings, etc. in which you should participate as much as possible. Participating in any of these activities will improve your German. If you know of any events in the area, e.g. an exhibition, film screening, German cultural festival, please let me know about it and I will add it to the program.

Audio Components:

The audio components of *Kontakte* are an integral part of the course and you are expected to use them to improve your aural and verbal skills. The audio exercises will help you improve your pronunciation of certain sounds. I also recommend this German speaking practice website:

<http://www.iub.edu/~sprechen/german.html>. The exercises on this website focus on specific sounds and are aimed at improving both your listening comprehension as well as pronunciation of these sounds as distinct from American English. Use of this website, although recommended, is not mandatory. Bear in mind, however, that your pronunciation will be continually evaluated during this course, so any and all practice may help you in this respect. You are also encouraged to make use of other conversation opportunities to increase your fluency in speaking.

Exams:

There will be five written exams (one at the end of chapters 6, 7, 8, 9 and 10) and an oral midterm exam. A comprehensive final exam is given at the end of the semester, which includes a written as well as an oral examination. Additionally, pop-quizzes testing you on vocabulary or grammatical topics may be given.

Attendance:

Regular and timely attendance is vitally important to your success in learning a new language. You may miss class twice if announced via the Short Term Illness Notification Form. Any absences beyond this or any unexcused absences will lead to deductions from your final grade (one letter grade per absence ie. B+ becomes a B). Every three days that you are late will count as one unexcused absence and therefore be reflected in your final course grade. It is your responsibility to make up the work for classes you miss and to be prepared for the next class.

Participation:

Participation is graded according to the following guidelines:

A: You participate actively in free conversation without waiting to be called on. You have prepared grammar drills well at home and almost always answer correctly.

B: You wait to be called on in free conversation, but then respond. You have prepared grammar drills at home and usually answer correctly.

C: You wait to be called on in free conversation and sometimes are unable to respond. You have not prepared well and only sometimes answer correctly.

Honor Code:

As a student of German, you are expected to strictly adhere to the [Duke Undergraduate Honor Code](#). According to the Duke standards of academic integrity, you are expected to refrain from cheating, including plagiarism, refrain from lying, respect shared intellectual property and resources, and promote the importance of the honor code in all your interactions. In general, you may use any study aid or outside help on *ungraded* exercises, as long as they help you learn. However, you may neither give nor receive aid (from tutors, classmates, family, professors, friends and acquaintances, or online translators) in the completion of exams, essays, or any other *graded* work prepared outside of class that is not specified as a collaborative activity with classmates. Violation of this policy will result in a failing grade for the assignment, and maybe even for the class.

Plagiarism:

Plagiarism is **not acceptable**. You will receive an F for any assignment that is deemed to be plagiarism, and potentially even fail the class. Additionally, the case will be reported to the your academic dean. For details please consult the following sites: <http://library.duke.edu/research/citing/plagiarism.html> and <http://trinity.duke.edu/academic-requirements?p=academic-integrity>

Study Tips:

Learning a foreign language is a matter of **frequent and regular exposure and practice**. The more you are exposed to the language, and the more you use it, the better you will be at acquiring it. **There is no such thing as “I have no talent for language.”** Everyone is born with a talent for learning language; it is only those who never use or practice it on a regular basis who don’t acquire it. This course is set up to give you as much exposure to and practice actually using the language as is possible in an undergraduate program. Remember, **you are expected to spend a minimum of one hour on German outside of class every day.**

Since much of the material is taken directly from authentic German-language sources that you would encounter if you were living in a German speaking country, you are likely to encounter vocabulary not “covered” by the chapter. **Do not be frustrated by this!** You will not be held responsible for this vocabulary, nor will it be essential for you in order to complete whatever task has been assigned to you. Learning another language requires a lot of guesswork (often you will be able to guess meaning from context), and an ability to deal with uncertainty. If you wish, however, you can keep a paper dictionary handy and look up unfamiliar words that seem important for completing the assigned tasks.

Please feel free to ask your instructor for extra help or for materials for extra practice! It is absolutely essential that you let your teacher know if you are having problems, feel overwhelmed, or are interested in more/different practice activities. We are aware that students have different learning needs and different learning styles. Learning a second language requires a certain amount of memorization and repetition. However, **let your instructor know if you feel that you are struggling with certain exercises.**

Remember, the more you “bombard” yourself with the language, the more you will be able to just “pick up,” naturally. If you like reading, watching videos, or browsing the Internet in your spare time, try to do it in German! (Surf through the “German Links” on the German Department Website: <http://www.german.duke.edu>) Your instructors can point you to the right sources at the right level. Anything “extra” you do is likely to improve your German, not to mention your grade!

Nützliche Internet-Adressen:

<http://www.dartmouth.edu/~german/Grammatik/Grammatik.html> (German Grammar Review)

<http://www.dw-world.de> (German news, radio, and TV online)

<http://www.tagesschau.de> (German news with TV clips)

<http://www.campus-germany.de> (If you plan to study in Germany...)

<http://www.spiegel.de> (leading political magazine, with a link to the “Gutenberg-Projekt”, the largest online collection of German literature)

<http://www.faz.de>, <http://www.zeit.de>, <http://www.sueddeutsche.de> (Leading German newspapers)

Disabilities:

If you have, or suspect you may have, any learning disabilities, please do not hesitate to speak with your instructor about it so that we may better work in class with your learning styles. Federal law requires that your privacy in this matter be protected, so do not worry about being singled out in front of others in the class. Students with disabilities who require reasonable accommodations to fully participate in course activities or meet course requirements must qualify for those services. Feel free to talk to me about this matter; I will be happy to refer you to the Office of Disabilities or the Clinical Director of the Academic Resource Center (or you can contact them on your own).

If you have questions or concerns at any point during the semester, please contact your instructor. Should you feel there are issues you wish to discuss with someone else, please contact the Language Program Director Dr. Corinna Kahnke (corinna.kahnke@duke.edu). Plan on attending office hours at least once during the semester, even if it is just for an informal visit.

I hope that your study of German will be stimulating, productive and enjoyable and wish you a successful semester! – I am looking forward to working with you!!! ☺

Syllabus: Wochenplan

Woche	Montag	Dienstag	Mittwoch	Donnerstag
25.-29. August	Syllabus Wiederholung Kapitel 5	Kapitel 6.1	Kapitel 6.2	Kulturtag
1.-5. September	Kapitel 6.3	Kapitel 6.4	Kapitel 6.5	Kapitel 6.6 PORTFOLIO 1
8.-12. September	Wiederholung A`buch 6	EXAMEN K6	Kapitel 7.1	Kulturtag
15.-19. September	Kapitel 7.2	Kapitel 7.3	Kapitel 7.4	Kapitel 7.5
22.-26. September	Wiederholung A`buch 7	EXAMEN K7	Kapitel 8.1	Kulturtag
29. September- 3. Oktober	Kapitel 8.2	Kapitel 8.4	Kapitel 8.3	Kulturtag
6.-10. Oktober	Kapitel 8.5 PORTFOLIO 2	Wiederholung A`buch 8	EXAMEN K8	ORAL MIDTERM
13.-17. Oktober	Herbstferien	Herbstferien	Kapitel 9.1	Kulturtag
20.-24. Oktober	Kapitel 9.2	Kapitel 9.3	Kapitel 9.4	Kapitel 9.5
27.-31. Oktober	Wiederholung A`buch 9	EXAMEN K9	Kapitel 10.1 BGS 7-14	Kulturtag
3.-7. November	Kapitel 10.2 BGS 15-21	Kapitel 10.3 BGS 25-29	Kapitel 10.4 BGS 30-37	Kapitel 10.5 BGS 41-47
10. -14. November	Wiederholung A`buch 10 PORTFOLIO 3	EXAMEN K10	Kapitel 11.1 und 11.2 BGS 47-55	Kulturtag
17.-21. November	Kapitel 11.3 BGS 59-66	Kapitel 11.4 BGS 67-74	Kapitel 11.5 A`buch 11 BGS 79-84	Kapitel 12.1 und 12.4 BGS 85-90
24.-28. November	Kapitel 12.2	Kapitel 12.3	Thanksgiving	Thanksgiving
1.-5. Dezember	Wiederholung A`buch 12	Wiederholung	Wiederholung	ORAL EXAM

FINAL EXAMS: Section 2: Friday December 12, 7-10pm
Section 3: Thursday December 11, 2-5pm

The Instructor reserves the right to make changes to the syllabus during the semester.

Upcoming Culture Events:

- **Thursday Sept. 11, 3:30pm** Lecture: Prof. Lawrence Kramer “Music and the Rise of the Narrative” in Biddle Music Building, Library Seminar Room
- **Oktoberfest!**
- **German Club:** Kaffeestunde and Film Series
- **Semesterabschlussfest!**

Tutoring: Available free of charge through the German Department. This semester the departmental tutors are Steffen Kaupp (steffen.kaupp@duke.edu) and Sandra Niethardt (sandra.niethardt@duke.edu) Steffen’s office hours are: Tuesday from 2:15-3:15 or by appointment and Sandra’s are on Thursday from 9:00-10:00 or by appointment.

Praktika und Stipendien: If you are interested in internships and study abroad programs outside of Duke in Berlin please be in touch with Emma Woelk (emma.woelk@duke.edu)

Acceptance of Syllabus

Please sign and return this page in the first week of class.

I have received a printed copy of the syllabus for German 102, and have read and understood it. All of the course provisions and requirements as described in the syllabus are clear to me.

In particular, I have understood and agree to:

- the course content and goals
- the Honor Code provisions, including consequences for violations
- the late assignment and short-term illness notification policies
- the class schedule and the provisions for evaluation and assessment, including the class participation grade

(Print Name)